



High School Enrollment

Dear School Official:

United Studies is pleased to inform you that we have interviewed and selected a family within your school district to host a qualified J-1 Exchange Student from our organization. Important placement information is listed below. The United Studies home office will be providing you with a copy of the student's biography, medical and academic records upon notification of the students acceptance into your high school.

United Studies' students have been thoroughly evaluated prior to acceptance into the academic program. United Studies' programs have been evaluated and accepted by the Council on Standards for International Educational Travel (CSJET) and appear in the Advisory List of International Travel and Exchange Programs.

United Studies wishes to issue an DS-2019 form to the student so he/she may secure a J-1 Exchange Visitor Visa. As a designated Exchange Visitors Program of the U.S. Department of State, United Studies must obtain written acceptance from your high school prior to issuing this form. Your signature below will serve as your schools acceptance.

Our area representative may be contacted at any time should you need any assistance concerning this student. You may also contact our international headquarters through the information provided below.

Thank you for your support.

● **International Student:**

Name: _____ I.D. Number: _____

● **Host Family:**

Name: _____

Address: _____ City: _____

State: _____ Zip: _____ E-Mail: _____

Phone: _____ Hosting Period: _____
Register Academic Year

● **High School Information:**

School Name: _____ Contact Person: _____

Address: _____ City: _____

State: _____ Zip: _____ E-Mail: _____

Phone: _____ Registration Date for Student: _____

Date School Begins: _____ Date School Ends: _____

● **Area Representative:**

Name: _____ Phone: _____

Address: _____ City: _____

State: _____ Zip: _____ E-Mail: _____

As Principal (or designated official) of the above listed high school, we accept the international J-1 exchange student listed above, into our school. We also agree to waive any tuition applying to this student.

● **Signature:** _____ **Date:** _____

United Studies Student Exchange

“Student Rules of Conduct”

1. **Consumption of Alcohol:** Students are not allowed to consume or purchase alcoholic beverages.
2. **Illegal Use of Drugs:** Students are not allowed to purchase or use illegal drugs.
3. **Tobacco Products:** Students are not allowed to purchase or smoke tobacco products.
4. **Firearms:** Students are not allowed to purchase or use firearms.
5. **Governmental Laws:** Students must abide by the laws of the United States on federal, state and local levels.
6. **Sexual Activities:** Students are not allowed to engage in sexual activity.
7. **Employment:** Students are not allowed to be employed in competitive employment and can only be employed in non-competitive employment for up to 10 hours per week.
8. **Contractual Agreements:** Students are not allowed to enter into any contractual agreement, be it business, marital or religious. This includes but is not limited to purchases on credit, enrollment in long term buying clubs, enrollment in special clubs or schools such as modeling schools, health clubs, etc.
9. **Motor Vehicle:** Students are not allowed to purchase a motor vehicle. This includes cars, trucks, motorcycles, watercraft, snow-mobiles, etc.
10. **Driving:** Students are not allowed to drive a motorized vehicle unless they are driving during an official Driver’s Education course. A host parent or friend teaching the student to drive does not qualify as an official driver’s education course. Written permission from the student’s natural parents must be on file in the United Studies office prior to the student enrolling in an official driver’s education course.
11. **Cooperation:** Students must give every effort to cooperating with United Studies staff including office staff, regional staff and area representatives.
12. **Participation:** Students must make every effort to become involved as a family member in their host family by participating in family activities and household chores.
13. **Respect and Obedience:** Students must maintain a respectfulness and obedience regarding their host family. Including family participation, curfew, household chores, etc. This respect and obedience should be maintained as long as it does not threaten the health and welfare of the student.
14. **Academics:** Students must maintain at least a “C” average in every class.
15. **Course Load:** Students must enroll in the typical course load for their classification (i.e. junior, senior) at the high school they are attending. They must take English and American History or Government and any other courses required by the high school.
16. **High School Diploma/Graduation:** Student must understand that a diploma is not guaranteed or promised by United Studies or the high school and that the decision as to whether or not a student can receive a diploma from their American high school is solely up to the American high school. United Studies will not ask a high school to grant this opportunity to a student and students are not allowed to ask a school to change it’s policy regarding the issuance of diplomas to foreign exchange students.
17. **School Attendance:** Students must attend school when it is in session and may travel only during school breaks and within the United Studies Travel Policy.
18. **Student Moves:** Students are not allowed to move themselves to a new host family. If a move from one host family to another is warranted, the student’s area representative will select and screen a new family prior to the student move.
19. **Compliance:** Students must obey the decisions made by the United Studies Staff, as all rules are made for the benefit and protection of the students, as well as the criteria of the United States Department of State as they pertain to exchange visitor programs.
20. **Communication:** Students should refrain from discussing sensitive personal matters concerning their exchange experience with schools or parties outside of United Studies. If a student experiences problems during their exchange he/she should contact his/her Area Representative or the United Studies office as the first steps of resolving any problems that may exist.
21. **Travel:** Students are allowed to travel to and from the United States in strict accordance with travel plans made by the program. Students are not permitted to travel outside of the host community during their participation in the program except in strict accordance with the United Studies Travel Policy. In accordance with program travel policy students are expected to return home within 7 days from the last day of school.
22. **Sports:** Student must understand that participation in a school sponsored sports or activity is not guaranteed or promised by United Studies or the high school and that the decision as to whether or not a student can participate in a sport or activity in their American high school is solely up to the American high school and its state athletic/activities association.

United Studies, Inc. believes it is in the best interest of its program participants to have the above program policies set forth in writing; therefore providing a better understanding of the international exchange experience for its participants.